

# OTTER ROCK WATER DISTRICT

## MEETING SUMMARY

Work Session – March 26, 2021

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: A special Work Session Meeting of the Otter Rock Water District Board was held on March 26, 2021 via ZOOM. The meeting convened at 6:05 pm with Commissioner Elliker presiding.

B. Roll Call:

- a) Members In Attendance: Commissioners Hall, Taylor, Anderson, Gleason and Elliker
- b) Members not in attendance: none
- c) Staff Members Present: none
- d) Public in Attendance: Alan and Wendy Niem, Patti and Stan Hart, Buck Boston, Mike and Genese Mullin, Consuelo and Tom Kammerer, Jerry Davis

C) Bilateral Compliance Agreement – formal notice of non-compliance

The State requests Board President sign agreement – the Agreement includes a July 31, 2021 deadline for Chlorination Facility be completed. District may face penalties of up to \$500 per day if not completed.

A motion was made by Commissioner Gleason, second by Commissioner Anderson to authorize Commissioner Elliker to sign the agreement and send it into the state.

Hall Yes / Taylor Yes / Anderson Yes / Gleason Yes / Elliker Yes

Motion carried

Commissioner Taylor commented on the history of water tests and the consumer confidence reports.

D) Chlorination Project RFP

Cascade Water Engineering has provided an RFP packet to review. Proposed bid closing of April 26th, contractor has 60 days to complete work.

A motion was made by Commissioner Anderson, second by Commissioner Taylor to terminate our agreement with Cascade and appoint Civil West to take over the chlorination project on a fee to yet be determined.

Taylor Yes / Anderson Yes / Gleason No / Hall Yes / Elliker No

Motion carried

A motion was made by Commissioner Anderson, second by Commissioner Taylor to appoint Civil West as our Consultant of Record for our infrastructure project and procurement of loans and financing for an hourly rate not to exceed \$150 per hour.

Anderson Yes / Gleason No / Hall Yes / Taylor Yes / Elliker No

Motion carried

E) Loan Application – Discussed information needed for loan application.

Comments:

Commissioner Gleason announced his pending resignation from the board.

E. Adjournment

Meeting was adjourned at 8:02 pm - Submitted by Commissioner Elliker

The next regular meeting is the monthly Board Meeting on March 9, 2021 at 6:00 pm, via Zoom.