

# OTTER ROCK WATER DISTRICT

## MEETING SUMMARY

### Board Meeting – August 10, 2021

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: The regular monthly Board Meeting of the Otter Rock Water District Board was held on August 10, 2021 via ZOOM. The meeting convened at 6:03 pm with Commissioner Kammerer presiding.

#### B. Roll Call:

- Members In Attendance: Commissioners Hall, Taylor, Cutler, Elliker and Kammerer.
- Members not in attendance: none
- Staff Members Present: none
- Public in Attendance: Dale Powers, Patti and Stan Hart, Michael Mullin, Consuelo Kammerer  
Also attending: Aaron Olson of Hiland Water.

#### C) Consent Agenda:

Approval of Board of meeting summaries for previous meetings. No corrections or additions, approved. The official public record for these meetings is an audio recording.

#### D) Reports and announcements

##### b. Office/Treasurer's Report

Commissioner Cutler presented a report of current finances.

See the website for the written Treasurer's report and the current Profit & Loss Budget vs. Actual report.

A motion was made by Commissioner Elliker, second by Commissioner Cutler to approve the Treasurer's report and payment of the current bills.

Hall Yes / Elliker Yes / Taylor Yes / Cutler Yes / Kammerer Yes

Motion carried

A motion was made by Commissioner Cutler, second by Commissioner Taylor, that the Treasurer be authorized to sign and pay small bills up to a total of \$250 a month.

Hall No / Elliker Yes / Taylor Yes / Cutler Yes / Kammerer Yes

Motion carried

a. Superintendent's Report – Aaron Olson of Hiland Water presented a report on current conditions. Spring flow is still good. Currently only using spring #1 & 2. Broken pipe between spring #3 needs repair before bringing # 3 on-line. Some check valves at springs need replacement.

c. Correspondence – none

#### E. Special order of Business

##### a. Chlorination project update –

Commissioner Kammerer has been in touch with the state. An option of a modified plan is in the works with Hiland and the State will consider informal approval. The modified plan uses the Cascade design with some modifications – use existing rehabbed shed instead of a new shed, add an ultrasonic flow meter to control chlorine injection, and add a 50 gallon solution tank. Project will need a licensed engineer to sign off on the completed project. Hiland can do the work and estimates a cost of around \$12,000 additional funds. Not likely to exceed \$20,000.

Commissioner Elliker made a motion, second by Commissioner Kammerer, to proceed with the modified plan with Hiland, cost not to exceed \$20,000, after receiving informal approval from the

State and to notify Civil West of no need for additional engineering.  
Taylor Yes / Cutler Absent / Elliker Yes / Hall Yes / Kammerer Yes  
Motion carried

Commissioner Cutler will contact Civil West to instruct them to stop work on plan.

c. Meter boxes and lids. We need an additional 6 each to finish installation of meters in stock.  
About \$125 each.

Commissioner Elliker made a motion, second by Commissioner Taylor to go ahead and order  
needed boxes and lids.

Hall Yes / Taylor Yes / Elliker Yes / Kammerer Yes / Cutler Absent

d. Public use of Community Center

In light of recent conditions with Covid-19 the board made no decision to change the current  
policy of keeping the center closed.

e. Spring flow and water conservation – discussion with board, community input  
and Hiland. Hiland does see need of going to any level of water restrictions and does not  
recommend it, at this time.

F) Ordinances – Ordinance 2021-01, An Ordinance of the Otter Rock Water District, to require that all  
customer water meters be sized appropriately for the intended use.

Commissioner Kammerer read the ordinance in full.

Commissioner Taylor made a motion, second by Commissioner Cutler to approve ordinance as  
read.

Cutler Yes / Hall Yes / Taylor Yes / Kammerer Yes / Elliker Absent

Motion carried

H) Resolutions – none

I) Board member comments

Commissioner Hall, question and discussion regarding latest Civil West invoice.

J) Board Secretary

Commissioner Kammerer made a motion, second by Commissioner Cutler, to appoint  
Commissioner Elliker Board Secretary.

Taylor Yes / Hall Yes / Cutler Yes / Ellike, Abstain/ Tom Yes

Motion carried

Commissioner Taylor made a motion, second by Commissioner Kammerer, to upgrade our  
Zoom to a higher level for an additional \$100 per year.

Cutler Yes / Taylor Yes / Hall Yes / Ellike Abstain / Tom Yes

Motion carried

Meeting was adjourned at 7:53 PM

Submitted by Commissioner Elliker