

## **Summary of April 13, 2021 ORWD Regular Board Meeting**

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

**Zoom meeting called to order by Board President Beth Elliker at 6.04 p.m.**

### **Board Attendees:**

Lisa Hall  
Dana Taylor  
Pat Anderson  
Beth Elliker  
Dan Gleason

### **Staff Members Present:**

Superintendent Kody Howry

### **Public Attendees:**

Dale Powers  
Alan and Wendy Niem  
Patti and Stan Hart  
Michael Mullin  
Tom Kammerer  
Bonnie  
Alexis and Brian  
Laurie  
Wendy

### **Consent Agenda:**

-March 2021 Board Meeting Summaries

The Summaries were reviewed by the Board prior to the meeting. The official public record for these meetings is the audio recording.

### **Superintendent's Report:**

-Kody presented the Superintendent's Report. When compared to this time last year, district usage is up and spring flow is down. Only Spring #1 is online now. It is getting close to the time of year when Spring #2 should be brought on line with Spring #1. State required tests for total coliforms and e.coli were negative. Kody plans to do a special test on Spring #2 for total coliforms and e.coli before bringing it online. See full Superintendent's report for March on the ORWD website.

-Motion passed to approve the Superintendent's report.

### **Treasurer's Report:**

-Dan presented the Treasurer's Report. Another member is needed for the Budget Committee. Dan said we need professional help setting up District financial accounts properly and recommended we hire Pat Moody's firm in Portland. The cost would be eligible to use SDC funds.. See the website for the full Treasurer's report and the current Profit & Loss Budget.

-Motion passed to approve the Treasurer's Report.

-Motion passed to pay the bills.

-Motion passed "to look into hiring or go ahead and contact Pat Moody about definitely hiring his firm"

### **Correspondence:**

-Whitney sent out an application for water service to the owner of the lot between 145 3rd St and 165 3rd St.

## **OTHER BUSINESS**

**Appointment of Commissioner #5:**

- There were two applicants to fill the vacancy created by Dan Gleason's resignation. One applicant is at the meeting and one is not. The applicant that was present (Tom Kammerer) read his application aloud.
- Motion passed to appoint Tom Kammerer to the Board, Position #5.
- Dan officially resigned from the Board
- Tom Kammerer took the Oath of Office.
- In the mean time, the other applicant showed up.

**Resignation of Commissioner #3:**

- Pat Anderson resigned from the Board, effective immediately.
- Motion failed to accept Pat's resignation.

**Appointment of Commissioner #3:**

- Dick Cutler read his application aloud.
- Motion passed to appoint Dick Cutler to the Board, Position #3.
- Dick Cutler took the Oath of Office.

**Appointment of Treasurer:**

- Motion passed to appoint Dick Cutler as Board Treasurer.

**Appointment of Budget Officer**

- Motion passed to appoint Dick Cutler as the Budget Officer.

**Appointment of Budget Committee members:**

- Motion passed to appoint the following members to the Budget Committee for the next cycle:  
Graece Gabriel  
Mike Mullin  
Stan Hart  
Joanee DeMott

**Meeting Request:**

- Dana said he wants to have a special meeting to discuss the temporary chlorination facility.
- A Board Work Session was scheduled for 4/20/21 at 6:00 p.m.

**FEMA Grant:**

The Board discussed the need to define the details of the Infrastructure Project. This is needed in order to provide direction to Civil West for preparing the FEMA grant application. Beth said the Letter of Intent has been filed but the pre-application is due July 1.

**Appointment of Board Secretary:**

- Motion was passed to appoint Tom Kammerer as Board Secretary.

**Zoom Administrator:**

- Lisa will take over from Dan as Zoom administrator.

**Meeting adjourned at 7:57.****Record of Motions 4/13/21:**

- Motion to approve Superintendents report;  
Motion by Pat; Seconded by Lisa;  
Motion passes unanimously.

- Motion to look into hiring or go ahead and contact Pat Moody about definitely hiring his firm to help us set up the accounting system we need to have;

Motion by Pat; Seconded by Dan;  
Lisa votes yes;  
Dana votes yes;  
Pat votes yes;  
Beth votes yes;  
Dan votes yes;  
Motion passes.

-Motion to pay the bills;  
Motion by Pat; Seconded by Lisa;  
Lisa votes yes;  
Dana votes yes;  
Pat votes yes;  
Beth votes yes;  
Dan votes yes;  
Motion passes.

-Motion to approve the Treasurers Report;  
Motion by Lisa; Seconded by Dan;  
Lisa votes yes;  
Dana votes yes;  
Pat votes yes;  
Beth votes yes;  
Dan votes yes;  
Motion passes.

-Motion to appoint Tom Kammerer to fill the Board vacancy created by Dan's resignation (Position #5);  
Motion by Pat; Seconded by Dana;  
Lisa votes yes;  
Dana votes yes;  
Pat votes yes;  
Beth votes yes;  
Dan abstains;  
Motion passes.

-Motion to accept Dan's resignation;  
Motion by Dan; Seconded by Pat;  
Lisa votes yes;  
Dana votes yes;  
Pat votes yes;  
Beth votes yes;  
Dan abstains;  
Motion passes.

-Motion to accept Pat's resignation;  
Motion by Beth; Second by Pat;  
Tom votes no;  
Lisa votes no;  
Pat votes yes;  
Dana votes no;  
Beth does not vote;  
Motion fails.

-Motion to appoint Dick Cutler to fill the Board vacancy created by Pat's resignation (Position #3);  
Motion by Dana; Seconded by Lisa;  
Dana votes yes;  
Lisa votes yes;

Tom votes yes;  
Pat abstains;  
Beth does not vote;  
Motion passes.

-Motion to appoint Dick as Board Treasurer;  
Motion by Dick; Second by Beth;  
Lisa votes yes;  
Dana votes yes;  
Dick votes yes;  
Beth votes yes;  
Tom votes yes;  
Motion passes.

-Motion to appoint Dick as Budget Officer for next cycle;  
Motion by Lisa; Second by Dick;  
Lisa votes yes;  
Dana votes yes;  
Dick votes yes;  
Beth votes yes;  
Tom votes yes;  
Motion passes.

-Motion to appoint Stan, Joan, Mike, and Graece to the Budget Committee for the next cycle;  
Motion by Beth; Seconded by Lisa;  
Lisa votes yes;  
Dana votes yes;  
Dick votes yes;  
Beth votes yes;  
Tom votes yes;  
Motion passes.

-Motion to appoint Tom as Board Secretary;  
Motion by Beth; Seconded by Lisa;  
Lisa votes yes;  
Dana votes yes;  
Dick votes yes;  
Beth votes yes;  
Tom votes yes;  
Motion Passes.

-Motion to adjourn;  
Motion by Dan; No objection;  
Meeting adjourned at 7:57 pm.