

# OTTER ROCK WATER DISTRICT

## MEETING SUMMARY

### Board Meeting – November 15, 2022

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: The regular monthly Board Meeting of the Otter Rock Water District Board was held on November 15, 2022 via ZOOM. The meeting convened at 6:04 pm with Commissioner Hall presiding.

B. Roll Call:

- Members In Attendance: Commissioners Hall, Goldhammer, and Elliker
- Staff members present: none
- Hiland representative: Curtis Olson
- Public in Attendance: Stan and Patti Hart, Mike & Geneses Mullin

C) Consent Agenda:

Summary for the October 11th monthly board meeting was submitted by Commissioner Elliker. No changes.

A motion was made by Commissioner Goldhammer, second by Commissioner Hall to approve the board meeting summaries.

Hall Yes / Elliker Yes / Goldhammer Yes /

Motion carried.

D) Reports, updates and announcements

**a. Water Operator's Report**

Chlorination residuals – The residuals ranged from 0.2 to 0.5. Curtis reported on the Sanitary Survey which went real well and a possible infraction was cleared up, so we had none. The district has some upcoming special water tests due (asbestos and inorganic compounds) that OHA wants us to do sooner than later, so these will be done in the near future. The County road department was back out and corrected the problems with the riprap in the roadside repair area on Otter Crest Loop and Hiland was confident that the work was satisfactory. Curtis gave a report on the functioning of the flow meter and chlorination equipment. Curtis indicated that the pulse meter is operating as well as it can with our setup where the flow is so low at times. Curtis inquired about replacement of the inoperative valve on 1st Street and the practicality and affordability of doing this system repair was discussed. Curtis also asked if the board wanted to schedule more meter installations. The need for some more materials and their costs was discussed. Curtis will get some prices for the additional materials needed.

**b. Office/Treasurer's Report**

A Treasurer's report was presented by Commissioner Goldhammer. See the website for the written Treasurer's report. The \$15,000 transfer from the General Fund to the Reserve Fund, as outlined in this fiscal year's budget, has been completed. The current bills were discussed and there were questions on mileage reimbursement and documentation for this.

A motion was made by Commissioner Elliker, second by Commissioner Hall to approve the treasurer's report.

Hall Yes / Elliker Yes / Goldhammer Yes /

Motion carried.

A motion was made by Commissioner Hall, second by Commissioner Elliker to pay all the bills.

Hall Yes / Elliker Yes / Goldhammer Yes /

Motion carried.

c. **Other correspondence** – The district received a letter from the Oregon DOR regarding our compilation report/audit. The letter was forwarded to the auditor.

E) Special Order of Business

a. **Board positions # 3 & 5**

We have 2 positions to fill on the board, positions # 3 & 5. We have received no applications. It is a short-term commitment as both unfilled positions only run through June 30, 2023.

b. **Business Oregon** - loan application progress report. We have submitted all documents to Keven Shreeve at Civil West for inclusion with the application. Keven has been out of the office lately and we haven't heard from him since. Commissioner Goldhammer will contact him. Business Oregon requested a zoom call with the board to discuss the application. Commissioners Goldhammer and Elliker will schedule with them. Lisa will contact Business Oregon.

c. **PSU Survey update** – Our customer list has been sent to them. They will be working up a proposal on the procedure and scope of work.

F) Ordinances – none

G) Resolutions – none

H) Public Comments – none

I) Board member comments -

Commissioner Hall thanked the other commissioners for drama free board meetings.

Commissioner Elliker mentioned new information regarding the upcoming bank changes happening early next year. Columbia Bank is merging with Umpqua Bank, but the Newport branch will be sold to 1st Security Bank of Washington along with some other coast branches. The Lincoln City and Depoe Bay branches were not on the 1st Security list and it is unknown what this change will mean since we sometimes use the Depoe Bay branch. Commissioner Goldhammer will do some research on this.

The next monthly board meeting will be Tuesday, December 13, 2022 at 6pm.

Meeting was adjourned at 7:07 PM

Submitted by Commissioner Elliker