

OTTER ROCK WATER DISTRICT

MEETING SUMMARY

Board Meeting – October 10, 2023

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: The regular monthly Board Meeting of the Otter Rock Water District Board was held on October 10, 2023 via ZOOM. The meeting convened at 6:06 pm with Commissioner Elliker presiding.

B. Roll Call:

- Members In Attendance: Commissioners Goldhammer, Lombardi and Elliker
- Staff members present: Whitney Erskine
- Hiland representatives: Curtis Olson
- Public in Attendance: Delano Sanders, Pat Anderson, Patti & Stan Hart, Michael & Genese Mullin

C) Consent Agenda:

Approval of Board summaries – There were none available

E) Reports, update and announcements

a. **Water Operator's Report** – Curtis Olson

Last month Hiland spliced in 5 meters. We have enough parts for 7 more meters that will leave 1 or 2 meters on the shelf. The next round of installs are scheduled for the 23rd.

Ownership of Hiland has changed. The official switch will happen on November 1st, this will not change their service in any way, just a different name. Chlorine residuals are unchanged.

Reservoir overflow is lower but still flowing enough.

b. **Office/Treasurer's Report**

The Treasurer's report was presented by Commissioner Goldhammer. See the website for the Treasurer's reports. We have had problems with communications with our payroll provider and may have to look for another provider.

The total amount of bills to pay will be updated with the Hiland invoice just received today.

A motion was made by Commissioner Lombardi, second by Commissioner Goldhammer, to approve the Treasurer's report.

Lombardi Yes / Goldhammer Yes / Elliker Yes

Motion carried.

A motion was made by Commissioner Goldhammer, second by Commissioner Lombardi, to approve the bills.

Lombardi Yes / Goldhammer Yes / Elliker Yes

Motion carried.

c. **BusOR loan update** – Discussion on sending out a customer survey about funding with Business Oregon. The stumbling block is not knowing exact numbers since we are still waiting to hear on the FEMA grant. Commissioner Goldhammer and Commissioner Elliker will work on a draft to send to the rest of the board.

d. **Other correspondence** – Delano Sanders – has a ping-pong table that needs a new home and wanted to put it in the Community Center and use it occasionally which was approved informally by the board.

E) Special Order of Business

- a. Hiland Water was purchased by NW Natural Water mentioned during the Hiland report.
- b. Hiland Water sent proposed 2024 charges with a number of increases that start January 1st. The board will need to keep an eye on the budget in the coming months. Commissioner Lombardi would like to address efficiency issues with Hiland work especially with their rate increases.

G) Ordinances – none

H) Resolutions – 2023-24, Bank Signatories

The bank requires either a passed motion shown on approved meeting minutes or a resolution listing the names of all signers for the bank account. The resolution adds Commissioner Lombardi as a signer on the bank accounts at 1st Security Bank.

A motion was made by Commissioner Goldhammer, second by Commissioner to approve Resolution 2023-24, Bank Signatories.

Lombardi Yes / Goldhammer Yes / Elliker Yes

Motion carried.

Commissioner Goldhammer and Commissioner Elliker will sign the resolution and Commissioner Elliker will scan and forward to our bank representative to initiate the process.

I) Public Comments – Pat Anderson had sent an email to the board about getting spring #3 repaired and 100% operational. Hilands tested it recently and felt it was operational. Commissioner Lombardi and Commissioner Goldhammer would like to get an estimate from Hiland on possible repairs on spring 3. Commissioner Elliker will contact Curtis about a repair estimate including the timer.

J) Board member comments -Commissioner Lombardi who will be helping review meter readings had some questions about average consumption on commercial accounts. Discussion ensued about one recent customer leak that has been fixed and another possible leak that might also be a meter misread.

The next monthly board meeting will be Tuesday, November 14, 2023 at 6pm.

Meeting was adjourned at 7:26 PM

Submitted by Commissioner Elliker