

OTTER ROCK WATER DISTRICT

Summary of Budget Meeting and Hearing March 26, 2024

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

- A. Call to Order — Meeting via Zoom called to order by Commissioner Hall at 6:02 PM
- B. Roll Call — Committee members present: Commissioner Elliker, Commissioner Goldhammer, Commissioner Hall, Commissioner Lombardi, Community volunteers present: Joknee DeMott, Teresa Zawalski, and Pat Anderson
- C. Budget Committee Members Oath of Office. Under Commissioner Hall's instruction, Joknee, Pat and Theresa all took the oath of office and were sworn in to serve on the ORWD Budget Committee for the fiscal year 24-25
- D. Appointing Presiding Officer: Commissioner Elliker made a motion for Joknee Demott to be the Presiding Officer of the Budget Committee, Pat seconds.
Lisa Yes/ Kellie Yes/ Beth Yes/ Eileen Yes/ Theresa Yes/ Pat Yes/ Joknee Yes
Motion Passes
- E. Joknee takes over facilitating the meeting and introduces the group process. As was done last year there will be a card system to gauge agreement and further need for discussion, this was explained to new members. Joknee reviewed the ground rules from last year and agreed to carry them into this committee with Kellie requesting addition of not talking too quickly and if using acronyms to explain in full at first use to help facilitate note taking. Members encouraged to be succinct and concise and to not "overspeak" so others could comment on what they were saying. Proposed, and agreed upon, was the goal of keeping meetings to 1.5 hours with the caveat that if 10-15 minutes was needed to conclude or resolve an item it would be allowed.
- F. Budget Officer Goldhammer presented the Budget Message and Proposed Budget. Theresa requested that more details be added to the Budget Message regarding what we are waiting on FEMA to approve and provide, specifically that the FEMA grant is for a new water tank, pump (as will no longer be gravity fed) and the main water pipes, this is so the community understands what is meant by "not yet approved"
- G. Members discussed the proposed budget starting with page one . Concerns were noted and questions answered. Beth and Eileen pointed out that the Cash on Hand numbers were a "dartboard figure" as they did not get through the whole process and this number would be changing. Discussed rate increases needed to secure loan from Business Oregon, this would be \$10 per month every year for the next three years to reach a target rate of \$95 per month by fiscal year 26-27. This will cover the debt service of the loan with the 120% revenue over expenses required.
A motion was put forward by Eileen to propose a \$10.00 per month increase for the next three years 24/25, 25/26, and 26/27. Beth seconds.
Commissioners Hall, Elliker, Goldhammer and Lombardi voted yes as did the community Budget Committee members Pat, Theresa and Joknee.
Motion passes.
Announcements will be made and timelines followed per Oregon statutes.
- H. Public Hearing on proposed budget — There were no public comments
- I. It was agreed that further discussion on some items in the budget need further discussion and that some figures need to be modified at the next meeting.
- J. The next Budget Committee meeting is set for Tuesday April 16th at 6:00 PM via Zoom.
- K. Presiding Officer Joknee adjourned meeting at 7:28 PM
Submitted by Commissioner Lombardi