

A public meeting of the Otter Rock Water District will be held on June 29, 2021 at 6:00 pm via Zoom. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Otter Rock Water District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 6515 Gladys Ave., Otter Rock, OR bulletin board between the hours of 8:00 a.m., and 10:00 p.m., or online at www.otterrockwater.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. Contact: Dick Cutler, Treasurer, at (541) 765-2660 or orwdooffice@gmail.com.

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2020-2021	Adopted Budget This Year 2020-2021	Approved Budget Next Year 2021-2022
Beginning Fund Balance/Net Working Capital	23,669	23,000	91,665
Federal, State & all Other Grants, Gifts, Allocations & Donations	40,660	600	0
All Other Resources Except Current Year Property Taxes	90,737	98,985	97,980
Total Resources	155,066	122,585	189,645

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	25,617	61,313	8,815
Materials and Services	35,245	44,322	162,713
Contingencies		8,950	10,117
Unappropriated Ending Balance and Reserved for Future Expenditure	93,504		8,000
Total Requirements	154,366	114,585	189,645

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
Name Office Manager	7,200	7,200	7,200
FTE	0.3	0.3	0.3
Total Requirements	7,200	7,200	7,200
Total FTE	0.3	0.3	0.3

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *
Unexpected gift of \$40,000 received in 2020-2021 for specified construction project, partial funds to be spent in 2021-2022.

PROPERTY TAX LEVIES
none

STATEMENT OF INDEBTEDNESS
none

RESOURCES

General Fund

Otter Rock Water District

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2021-2022				
Actual		Adopted Budget This Year Year 2020-2021	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2018-2019	First Preceding Year 2019-2020								
1	9000	25984	23000	1	Available cash on hand* (cash basis) or C4:E4	30000	91665	91665	1
2				2	Net working capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4	-	-	1388	4	Interest	0	450	450	4
5				5	Transferred IN, from other funds				5
6				6	OTHER RESOURCES				6
7	93520	100200	97597	7	Water Sales	91360	97530	97530	7
8	-	600	600	8	Donations	600	0	0	8
9	-	6000	-	9	future LID for System Repairs	-	-	-	9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	102520	132784	122585	29	Total resources, except taxes to be levied	121960	189645	189645	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
32	102520	132784	122585	32	TOTAL RESOURCES	121960	189645	189645	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

				GENERAL FUND		OTTER ROCK WATER DISTRICT		
Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2021-22				
Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2018-19	First Preceding Year 2019-20	This Year 2020-21						
1			1	PERSONNEL SERVICES NOT ALLOCATED			1	
2	6,600	6,600	2	Admin/Secretarial	8,640	7,200	7,200	2
3	24,000	24,000	3	Water Svcs-Superintendent	24,000	0	0	3
4	4,000	4,000	4	Payroll Taxes	3,068	648	648	4
5	3,600	3,600	5	Travel	400	400	400	5
6	0	700	6	Payroll Processing	1,000	460	460	6
7	38,200	38,900	7	TOTAL PERSONNEL SERVICES	37,108	8,708	8,708	7
8		1.3	8	Total Full-Time Equivalent (FTE)	0.3	0.3	0.3	8
9			9	MATERIALS AND SERVICES NOT ALLOCATED			9	
10	3,000	3,000	10	System Repair & Maint	38,819	46,639	46,639	10
11		6,000	11	Gladys St valve Repair				11
12		6,000	12	Tank Cleaning/Inspection				12
13		1,500	13	Tank Maintenance Other				13
14		500	14	Community Hall Bldg Maint	500	500	500	14
15		55	15	Bank Fees-Safe Deposit	120	144	144	15
16	2,000	2,000	16	Office Expenses	2,900	2,900	2,900	16
17	2,000	2,000	17	Legal & Accounting	15,800	24,300	24,300	17
18	3,500	3,500	18	Insurance	3,690	3,307	3,307	18
19	3,500	2,500	19	Utilities	2,870	2,870	2,870	19
20	3,000	4,000	20	Water Testing	1,620	3,122	3,122	20
21	10,000	11,059	21	Contingencies	8,893	10,117	10,117	21
22	33,400	40,080	22	System Improvements & Meters				22
23	600	600	23	Website				23
24			24	Operations Service Contract		25,600	25,600	24
25			25	Chlorination Facility – Restricted		35,438	35,438	25
26			26	Chlorination Facility – General	10,000	18,000	18,000	26
27	61,000	82,794	27	TOTAL MATERIALS AND SERVICES	85,212	172,937	172,937	27
28			28	CAPITAL OUTLAY NOT ALLOCATED			28	
29			29					29
30			30					30
31	0	0	31	TOTAL CAPITAL OUTLAY	0	0	0	31
32			32	DEBT SERVICE			32	
33			33					33
34			34					34
35	0	0	35	TOTAL DEBT SERVICE	0	0	0	35
36			36	SPECIAL PAYMENTS			36	
37			37					37
38			38					38
39	0	0	39	TOTAL SPECIAL PAYMENTS	0	0	0	39
40			40	INTERFUND TRANSFERS			40	

41				41					41
42				42					42
43				43					43
44				44					44
45				45					45
46	0	0	0	46	TOTAL INTERFUND TRANSFERS	0	0	0	46
47				47	OPERATING CONTINGENCY				47
48				48	RESERVED FOR FUTURE EXPENDITURE				48
49				49	UNAPPROPRIATED ENDING BALANCE			8,000	49
50	99,200	121,694	114,585	50	Total Requirements NOT ALLOCATED	122,320	181,645	189,645	50
51				51	Total Requirements for ALL Org.Units/Programs within fund				51
52				52	Ending balance (prior years)				52
53	99,200	121,694	114,585	53	TOTAL REQUIREMENTS	122,320	181,645	189,645	53

150-504-030 (Rev 11-18)

RESOLUTION 2021-12

A RESOLUTION OF THE OTTER ROCK WATER DISTRICT ADOPTING THE DISTRICT BUDGET IN COMPLIANCE WITH LOCAL BUDGET LAW

WHEREAS, in preparing and adopting its budget, the Otter Rock Water District was guided by the ORS Chapter 294 and the Budget Manual for Municipal Corporations, published by the Oregon Department of Revenue.

WHEREAS, on May 18, 2021 the Budget Committee of the Otter Rock Water Board received the proposed 2021-2022 budget from the Budget Officer, conducted a noticed public hearing, and received testimony from customers and members of the Otter Rock Community; and

WHEREAS, after due consideration of public comments, the Budget Committee deliberated and approved the proposed budget and recommended adoption of the budget.

WHEREAS, on June 29, 2021 the Otter Rock Water District conducted a public hearing noticed in accordance with Oregon local budget law; and

WHEREAS, after consideration of public comment the Board adopted the proposed budget with the changes recommended by the Budget Committee; and

NOW THEREFORE, Be it resolved by the Board of Directors for the Otter Rock Water District that:


1. The recitals set forth above are true and correct and adopted by this reference; and
2. The Otter Rock Water District Budget Appropriation is hereby approved and adopted for fiscal year 2021-2022 in the total amount of *\$181,645. This budget is now on file at the offices of the Otter Rock Water District in Otter Rock, Oregon.
*The Budget also includes an Unappropriated Ending Fund Balance = \$8,000
*Total Budgeted Amount = Total Appropriations plus Unappropriated Ending Fund Balance = \$189,645.

ADOPTED BY OTTER ROCK WATER BOARD THIS 29th DAY of JUNE 2021.



Thomas Kammerer
Board President

ATTEST:



Dick Cutler
Treasurer/ Budget Officer

Resolution No. 2022-16

A RESOLUTION OF THE OTTER ROCK WATER DISTRICT FOR THE PURPOSE OF TRANSFERRING APPROPRIATIONS WITHIN A FUND FOR FISCAL YEAR 2021-2022

WHEREAS, the Board of Commissioners of the Otter Rock Water District has determined that a transfer of appropriations in the General Fund/Administration Fund is needed for the purposes of unforeseen cost increases for insurance rates, payroll fees and additional hours, and added costs for Additional Services for Operations; and

NOW THEREFORE, be it resolved by the Board of Commissioners of the Otter Rock Water District to transfer appropriations in the General Fund/Administration Fund as follows:

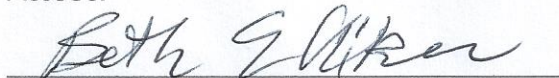
Appropriation Category	Existing Amount	Increase Decrease	Adjusted Amount
5100 Insurance	\$2800	\$1800	\$4600
5300 Personnel Services	\$8815	\$2500	\$11315
9000 Operations Services Contract	\$25600	\$8000	\$33600
8010 Chlorination Facility – General	\$18000	(\$12300)	\$5700

ADOPTED BY OTTER ROCK WATER DISTRICT BOARD THIS 12TH DAY OF APRIL 2022.



Lisa Hall, Board Vice-President

Attest:



Beth Elliker, Board Secretary