

Notes for 5/3/2022 Budget Meeting

The following items have been updated on the proposed budget spreadsheet based on discussions at the 4/4/22 budget meeting.

These are marked with C* in the Notes column.

General Fund

- 5020.4 Legal increased to \$7,000.
- 7040 Meters increased to \$30,000
- 7070 System Repairs & Maintenance decreased to \$15,000.
- Transfer from General Fund to Reserve Fund

Reserve Fund

- Transfer in - from General Fund

The following items have been updated based on new information received.

These are marked with C** in the Notes column.

- Available cash on hand. Latest best guess based on latest bank statements and expense projections for the next few months. Expense projections were reduced considerably for meters and system repairs due to the limited time left to schedule any work that would be billed yet this month and paid for by June.
- 9000 Water Operations – Hiland
Hiland has sent a proposed increase in their costs for the next fiscal year. While their base fee only increased by 8%, their labor costs (Additional Services) increased from 11% to 20%. While this averaged 16% overall, the increase for the most commonly billed categories averages 14.5%.

The following changes have been made to better align the spreadsheet with the LB forms needed.

These are marked with C*** in the Notes column.

- A row was added to show a total all Allocated Expenses.
- A row was added to show the calculated 15% limit of Allocated Expenses on contingency since this is the limit that can be transferred without performing a Supplemental Budget.
- The row for 5010 Contingency was moved to the lower section of the General Fund entries on the spreadsheet. The amount for contingency is no longer included in the total for Allocated Expenses, since we need to total the Allocated Expenses and contingency is Not Allocated (LB30 page 2). It also will make it easier to adjust in real time when finalizing the budget spreadsheet.

There have been no new changes in the spreadsheet for values in the Chlorination Project or System Development funds.

The following items are still marked for review.

- 5050 Building Maintenance
- 5300 Payroll Expenses - Note: The CPI for wage earners & clerical for the last 12 months and as of March 2022 is 6.9%
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The following items have had Review added.

Revenue – It is important that we keep in mind the timelines. If we make any changes in Rates or Fees, notice must go out at least 30 days before the hearing that must be scheduled. Also take into account the lead time to get the notice to the printer and then in the mail.