

OTTER ROCK WATER DISTRICT

MEETING SUMMARY

Board Meeting – December 22, 2022

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: The regular monthly Board Meeting of the Otter Rock Water District Board was held on December 22, 2022 via ZOOM. The meeting convened at 6:02 pm with Commissioner Elliker presiding.

B. Roll Call:

- Members In Attendance: Commissioners Hall, Goldhammer, and Elliker
- Staff members present: none
- Hiland representative: none
- Public in Attendance: Stan and Patti Hart, Mike & Geneses Mullin, L. Goldhammer (phone)

C) Consent Agenda:

Summary for the November monthly board meeting was submitted by Commissioner Elliker. No changes.

A motion was made by Commissioner Goldhammer, second by Commissioner Hall to approve the board meeting summaries.

Hall Yes / Elliker Yes / Goldhammer Yes /

Motion carried.

D) Reports, updates and announcements

a. **Water Operator's Report** – no Hiland representative present. See written report on website.

b. **Office/Treasurer's Report**

The Treasurer's report was presented by Commissioner Goldhammer. See the website for the written Treasurer's report.

A motion was made by Commissioner Hall, second by Commissioner Elliker to approve the Treasurer's report.

Hall Yes / Elliker Yes / Goldhammer Yes /

Motion carried.

The current bills were discussed. The board has unanswered questions about a portion of the Hiland bill for work done at the tank farm.

A motion was made by Commissioner Elliker, second by Commissioner Hall to pay the bills with a reduction on the Hiland bill for the 11/3/22 work in question.

Hall Yes / Elliker Yes / Goldhammer Yes /

Motion carried.

c. **Other correspondence** – The Chayag family wants to hold a community potluck at the community center this Friday, the 21st, from 5 to 8pm.

E) Special Order of Business

a. **Board positions # 3 & 5**

We still have 2 positions to fill on the board, positions # 3 & 5.

b. **March 2023 meeting date** – Commissioner Hall will be out of town the second week in March. The March meeting was rescheduled and moved to Tuesday, March 21st, 2023.

c. **Business Oregon** - Commissioners Goldhammer and Elliker, along with Keven Shreeves from Civil West attended a phone meeting with representatives from Business Oregon on November 18, 2022. Business Oregon was clear that they want us to commit to the loan in the near future. They indicated the project dollar amount was higher than we could afford and

suggested we reevaluate the project to lower the amount of the loan. They were willing to wait for the income survey to be done to see if we qualified for any grant dollars. They also mentioned there were some upcoming changes in their programs, but didn't give any details. They mentioned that the SDWRF (Safe Drinking Water Revolving Fund) could not be combined with any FEMA grants.

d. **Lunch with Civil West** – Keven Shreeves of Civil West, invited us to a lunch meeting, which was attended by Commissioners Goldhammer and Elliker on December 8th, where he mentioned the process for getting out an RFP for engineering to start the project and said that Civil West would enter a proposal when we do issue the RFP.

e. **PSU Survey update** – Our letter/notice went out to all customers on our email list as well as posters put up around the community. The Income Survey by PSU will go out just after the 1st of the year. The importance of doing the survey is if we qualify for additional grant funds it will lower our loan amount.

Also discussed was sending a project summary to Representative Gomburg's office.

f. Future meter install discussion – With final figures on recent costs to install meters, the board discussed installing additional meters. We need boxes & lids for the nine meters in stock and will aim to install at least another round of meters after the boxes are in.

A motion was made by Commissioner Elliker, second by Commissioner Goldhammer to instruct Hiland to order the boxes and lids needed for the 9 existing meters in stock.

Hall Yes / Elliker Yes / Goldhammer Yes /

Motion carried.

F) Ordinances – none

G) Resolutions – none

H) Public Comments – Genese Mullin had some questions about the public's use of the Community Center.

I) Board member comments - none

Wrap-up. Commissioner Goldhammer will get a revised check issued for Hiland, Commissioner Elliker will contact Hiland about ordering the meter boxes.

The next monthly board meeting will be Tuesday, January 10, 2023 at 6pm.

Meeting was adjourned at 6:58 PM

Submitted by Commissioner Elliker