

OTTER ROCK WATER DISTRICT

MEETING SUMMARY

Budget Meeting & Hearing – May 02, 2023

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: The first Budget Meeting of the Otter Rock Water District Board was held on May 02, 2023 via ZOOM. The meeting convened at 6:04 pm with Commissioner Elliker presiding.

B. Roll Call:

- Board Members In Attendance: Commissioners Hall, Goldhammer, and Elliker
- Public in Attendance: Joknee DeMott, Pat Anderson

C) Board Appointment of Budget Committee

A motion was made by Commissioner Goldhammer, second by Commissioner Elliker to appoint Joknee DeMott and Pat Anderson as Budget Committee members.

Hall Yes / Elliker Yes / Goldhammer Yes /

Motion carried.

D) Budget Committee Members Oath of Office

Budget committee members Joknee DeMott and Pat Anderson were sworn in.

E) Budget Committee Election of Presiding Officer for Budget Committee meetings

Commissioner Elliker nominated Joknee DeMott. There were no other nominations. Joknee DeMott was declared Presiding Officer by Acclamation.

Presiding Officer Joknee DeMott presided over the remainder of the meeting..

F) Introduction to group process

Presiding Officer DeMott asked the group to contribute to ground rules for the committee meetings.

ORWD 2023-2024 BUDGET COMMITTEE GROUND RULES:

- Create a safe space to have our opinions. Respect each other, even if we disagree.
- Listen thoughtfully.
- Keep in mind how we communicate via Zoom. Let people completely finish before starting to speak your thoughts.
- Raise your hand or display the white card before speaking.
- Be succinct and clear.

Presiding Officer DeMott introduced a method of using communication cards, white, yellow, green & red. The group discussed the availability for following meetings. The next meeting was scheduled for Monday, 5/8/23 at 6pm. The preferable length of each meeting was discussed and established at about 1.5 hours.

G) Presentation of Budget Message and Proposed Budget by Budget Officer Goldhammer

Commissioner Goldhammer read the Budget Message and explained the reasoning of the proposed amounts for some of the main budget items.

H) Committee discussion of proposed budget

The committee discussed the proposed budget working through the list starting with page 1 of the proposed budget.

I) Public Hearing Comments – There were no public comments.

J) Further budget discussion –

Next meeting will likely include discussion on meters and the EPA survey and the possible need for a rate increase.

K) Approve budget or schedule additional meetings

Next meeting of the Budget Committee was scheduled for Monday May 8, 2023 at 6pm.

Meeting was adjourned at 7:37 PM

Submitted by Commissioner Elliker