

Treasurer's notes for 6/1/21 Budget Committee Meeting

1. Line 4010. \$11,680. Commercial income from 5 commercial accounts at 2020 rates.
2. Line 4020. \$85,000. Residential income from current customers @ \$50 per month.
3. Line 4040. \$600 Donation from Dan.
4. Line 5020.1. Accountants' fees - \$3,500 regular accounting plus \$5,000 for an audit.
5. Line 5020.4. Legal fees increased to \$3,500.
6. Line 5020.6 Grant/loan applications increased to \$12,000. Is this a realistic figure? Too high?
7. Line 5300.2 Payroll. With Kody gone only the office manager will remain. Presently under discussion is an option to hire Highland Water to perform the accounting and billing services. This item will be discussed at the June 1st meeting. In the meantime Whitney's 2020 budgeted cost figure is being used in the budget.

Here's how the costs compare:

2020 budgeted cost for Whitney's employment \$7,200 plus labor burden of 15.9% (\$1,147) for a total of \$7,805.

Estimate for Highland Water, Billing & Collections only, at \$1150 per month, equals \$13,800 per year. Adding additional hours per month at a cost of \$40 per hour and 10% add-on for Accounts Payable would add more.

8. Line 5300, total payroll, reduces from \$37,598 to \$8,815.

At a previous meeting the board agreed to engage Highland Water to provide "basic system operations" for our water system. This will also be discussed at the June 1st meeting and, once the cost has been estimated, it will be entered into the budget using a New accounting code.

9. Line 7000.1 Estimated engineering costs were raised to \$5,000.
10. Line 7040, meters. This item was left the same as the 2020 estimate.
11. Line 7050 and. 5300.1 "special projects". These items, 1 through 5, are to be listed in the budget but assigned no individual costs. When and if performed, these costs are to be included under account number 7070, "System Repairs and Maintenance". The total budgeted for this account is now \$20,500.
12. Line 7060. Total testing changed to \$5,500 per Tom's estimate. Still needs to be broken down for individual testing types.
13. Line 7070. Raises in Lines 7070.1, 7070.2 and 7070.5.0

14. Line 8000. The 8010 account will show the amounts the district will have to pay to complete the installation (over and above the generous \$40,000 donation given by the Cape Foulweather Sanitary District).

15. Line 9000 will show the on-going Highland Water and related operating costs.

The donation money will soon be in it's own bank account. Once a bank resolution is in place (to be voted on tonight) we will be depositing a check for \$37,428.30 into this new bank account.